

To members of the Council and to invite members of the public

You are hereby summoned by the Clerk to attend the next Meeting of:

Ditchingham Parish Council

Date: Monday 15th January 2018 at 7.30pm

At: The Village Hall, Ditchingham

Parishioner Question Time

Members of the public are invited to address the Council between 7:30 & 7:55pm offering an opportunity to express their views or opinions on any matter **listed on the Agenda for the forthcoming meeting**.

However, where there is no further business to discuss, at the discretion of the Chair, parishioner question time will be concluded and the meeting proper commenced.

*Any matter **not listed on the Agenda for the forthcoming meeting** that a member of the public wishes to discuss will be progressed to the extent time permits. Where a Council decision is required this will be considered for inclusion on the Agenda of the next meeting; or for referral to the appropriate Council sub-committee.*

A. External Reports

- i. County Councillor
- ii. District Councillor

AGENDA

Items on the Agenda will be time limited and meetings should not exceed two hours.

Lead

1. To consider Apologies for Absence

Chair

2. Declaration of Interests and Consider Requests for Dispensation

Clerk

3. To Confirm the Minutes of the meetings held on 20th November 2017

This item for the purpose of confirming accuracy and completeness only. The Chair will sign the minutes at the end of the meeting.

Chair

4. Matters Arising

- a) Report matters arising from the minutes not on the agenda, nor included in committee reports.
- b) To Do List
Attend to a list of outstanding items that have previously been noted as requiring the Council's action.

Chair

Clerk

5. Co-option to fill Casual Vacancies

To consider co-option of parishioner(s) who have offered themselves for co-option.
None currently

Chair

6. Finance

- a. To receive the RFO's Finance Report and Approve Cheques
- b. To receive the Budget Report 2017/18
- c. Chair and Clerk to sign the Precept Form 2018/19

RFO

7. To Approve the Amended Terms of Reference Policy

AL

- | | |
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| <p>8. To receive a report from the Planning & Highways Committee
 a) Planning Applications/Decisions</p> | AL |
| <p>9. To receive Internal reports (if required) from Committees
 a) Chair's Report
 b) Planning & Highways
 c) Community
 d) Finance & Resources
 - Clerk's Appraisal
 - Budget for SAM2</p> | Chairs |
| <p>10. Hastoe Housing Affordable Homes - Update</p> | Chair |
| <p>11. Land Development North of Rider Haggard Way
 Council to discuss the initial proposal for this development.</p> | |
| <p>12. Consider Issues not decided by Committees
 a) Chicken Roundabout Sculpture - update
 b) Ditchingham Yard Sale 3rd June 2018 – update
 c) The Maltings Amenity Area – update
 d) Management of Street Lighting - update</p> | Chair |
| <p>13. To Notice Correspondence received
 <i>The Clerk has previously distributed correspondence to Councillors.</i></p> | Clerk |
| <p>14. Urgent Other Business
 <i>The Council may not make decisions on these items.</i></p> | Chair |
| <p>15. To receive items for the Next Agenda</p> | |
| <p>16. To confirm the Date and Time of the Next Meeting
 - Monday 19th March 2018 at 7.30pm
 <i>Planning Meetings arranged as required</i></p> | |

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 9th January 2018