

*To members of the Council and to invite members of the public*

**You are hereby summoned by the Clerk to attend the next Meeting of:**

## **Ditchingham Parish Council**

**Date: Monday 20<sup>th</sup> November 2017 at 7.30pm**

**At: The Village Hall, Ditchingham**

### **Parishioner Question Time**

Members of the public are invited to address the Council between 7:30 & 7:55pm offering an opportunity to express their views or opinions on any matter **listed on the Agenda for the forthcoming meeting**.

However, where there is no further business to discuss, at the discretion of the Chair, parishioner question time will be concluded and the meeting proper commenced.

*Any matter **not listed on the Agenda for the forthcoming meeting** that a member of the public wishes to discuss will be progressed to the extent time permits. Where a Council decision is required this will be considered for inclusion on the Agenda of the next meeting; or for referral to the appropriate Council sub-committee.*

#### **A. i. Louise Vanderweele Service Co-ordinator - St Anne's House, Genesis Housing**

**Association** will be in attendance. This will be an opportunity for parishioners to ask questions through the Chair.

**ii. Sarah Hornbrook of Ingleton Wood** (a Planning Consultant engaged by the owner of the land North of Rider Haggard Way) will present initial plans for developing this land. She will invite comments and take parishioner's and Councillor's questions.

#### **B. External Reports**

- i. County Councillor
- ii. District Councillor

### **AGENDA**

*Items on the Agenda will be time limited and meetings should not exceed two hours.*

**Lead**

#### **1. To consider Apologies for Absence**

*Chair*

#### **2. Declaration of Interests and Consider Requests for Dispensation**

*Clerk*

#### **3. To Confirm the Minutes of the meetings held on 18<sup>th</sup> September 2017**

*This item for the purpose of confirming accuracy and completeness only. The Chair will sign the minutes at the end of the meeting.*

*Chair*

#### **4. Matters Arising**

- a) Report matters arising from the minutes not on the agenda, nor included in committee reports.
- b) To Do List  
Attend to a list of outstanding items that have previously been noted as requiring the Council's action.

*Chair*

*Clerk*

#### **5. Co-option to fill Casual Vacancies**

*To consider co-option of parishioner(s) who have offered themselves for co-option.*

None currently

*Chair*

## 6. Finance

- a) To receive the RFO's Finance Report and Approve Cheques
- b) To receive the Budget Report 2017/18
- c) Draft Budget for 2018/19
- d) Precept for 2018/19

RFO

Chair

## 7. Annual Review of Policies

AL

## 8. To receive a report from the Planning & Highways Committee

- a) Planning Applications/Decisions

AL

## 9. To receive Internal reports (if required) from Committees

- a) Chair's Report
- b) Planning & Highways
- c) Community
- d) Finance & Resources

Chairs

## 10. Hastoe Housing Affordable Homes

Council will discuss Hastoe Housing's proposition (outlined in the Public Session of the last meeting) for a "rural exception" to permit approx. 12 affordable homes to be built on land off Loddon Road (entrance adjacent to Bungay Tyre Services). Council will agree an initial response to Hastoe, taking into account the fact that no planning application has been made at this stage.

Chair

## 11. Consider Issues not decided by Committees

- a) Chicken Roundabout Sculpture - update
- b) Future Yard Sale - decide date
- c) The Maltings Amenity Area - update
- d) To Consider the procurement of a SAM2 machine

Chair

## 12. To Notice Correspondence received

*The Clerk has previously distributed correspondence to Councillors.*

- a) Clinks re National Countryside Alliance Awards
- b) Falcon Meadow Community Trust
- c) Broome Parish Council

Chair

## 13. Urgent Other Business

*The Council may not make decisions on these items.*

Chair

## 14. To receive items for the Next Agenda

Chair

## 15. To confirm the Date and Time of the Next Meeting

- Monday 15<sup>th</sup> January 2018 at 7.30pm  
*Planning Meetings arranged as required*

*S. Chapman*

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 14<sup>th</sup> November 2017