

MAY 2012

DITCHINGHAM PARISH COUNCIL

The 2012 Annual Parish Council meeting was held on 21<sup>st</sup> May in the village hall at 9.10 p.m. (immediately following the annual parish meeting) with retiring chairman, Cllr. Green in the Chair. The following councillors being present – M & M Ankrett, Chadd, Cossey, James, Kirkpatrick, Mulley and Weston together with clerk, John Smith.

Also present were three members of the public.

1. On Cllr. Cossey's proposal, seconded by Cllr. Chadd with no other nominations, Cllr. Green was unanimously elected chairman.

2. Similarly Cllr. Weston was re-installed as vice chairman.

3. Apologies for absence received & accepted from Cllr. Pegg & Dis. Cllr. Allen.

4. No members interests were declared.

Order of Business. Recognising the time pressures of the meeting the Chairman proposed that the order of business be varied to defer the Co-option of Councillor to a point later in the meeting. This was unanimously agreed.

5. The three advisory committees and the Planning & Highways sub-committee were all re-elected unanimously on Cllr. Maureen Ankrett's proposal, seconded by Martin Ankrett.

6. Minutes of the March meeting were confirmed and signed.

7. Matters arising highway matters had either been completed or were imminent, as was the village sign renovation. Cllr. Weston reported that provision of additional Waveney Valley signs had been refused.

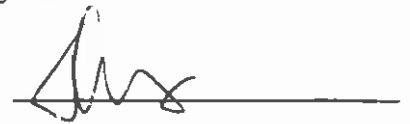
8. Village hall representative was not deemed necessary to be a particular appointment as both vice chairman and clerk were already on that committee.

9. Co-option of a councillor would be dealt with later in the meeting.

10. Council nominated trustees, for Ditchingham United Charities. Cllrs. Cossey, James & Weston, were due for re-election (4 years) & Chair Green proposed a further term, 2<sup>nd</sup> by Cllr. Chadd with all present in agreement.

11. Cllr. Kirkpatrick, as school governor gave his report which spoke of a difficult year with the sad death of the head teacher together with a fall in numbers which was resulting in an uncertain future for this previously very successful school.

12. Cemetery fees The Chair thanked Cllr. Cossey for preparing info comparing Ditchingham's fees with neighbouring areas and scales. His recommendation that increases should be made more on the memorial side than actual burials was accepted. New fees unanimously agreed on Cllr. James' proposal, seconded by Cllr. Chadd.



11<sup>th</sup> July 2012

13. The Chair confirmed that a Risk Assessment policy was in the process of being formulated as per the requirements of the council auditors and would report back at the next meeting.

14. Finances

- a) The Annual Audit return Section 1 was confirmed and signed.
- b) The Annual Audit return Section 2 was confirmed and signed.
- c) Financial figures 2011-2012 were confirmed and signed on Cllr. Ankrett's proposal, seconded by Cllr. James.
- d) The budget forecast for 2012-2013 was outlined with explanation of the precept.
- e) Cheques, as per annex 5, were confirmed.

15. Planning Committee had nothing to add beyond the report presented at the Annual Parish Meeting and as included with full details annex (6) of the meeting papers.

16. Other Committee Reports had been comprehensively given at the Annual Parish Meeting and those concerned with our youth were instructed to further matters as appropriate and as quickly as possible.

17. Correspondence

District Cllr. Allen had forwarded a letter from a parent (no name given) whose son had previously asked for a youth shelter, a summary of the content of this letter was given by the Chairman.

Agenda Item 9 was now dealt with. Co-option of Councillor with just one candidate, Colin Mison, standing as a secret ballot resulting in Cllr. Mison being confirmed for co-option. He signed his Declaration of Acceptance of Office and joined the meeting.

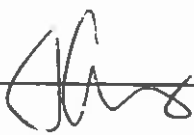
18. There was no Urgent other business.

19. Items for next agenda :

- 1) Concern re possible flooding at Belsey Bridge. (Cllr. Mison).
- 2) Village Yard Sale. (Cllr. Mulley).

20. Next scheduled meetings would be as per the council notice board.  
Full council 16<sup>th</sup> July at 7.30 p.m. and the  
Planning & Highways committee on June 18<sup>th</sup> at 6 p.m.

There being no further business the meeting closed at 9.45 p.m.

  
 16<sup>th</sup> July 2012