

Ditchingham Parish Council – Independent Audit 2016/2017

I have now finished all the auditing for 2016/17 and have signed that annual return for the external auditor.

The figures in the annual return agree with the council's internal accounts and reconcile to the bank statements. The internal accounts give detailed breakdowns of income and expenses and these are backed by invoices and receipts documents. The clerks breakdown of salary and expenses are also given in detail. Accounts are prepared for each meeting and give actual and budget comparisons and this enables actual finances to be compared to the precept.

I have found all other required documents such as risk assessments, standing orders, insurance policies etc. This ensures there are formal policies for the running of all the council's activities. Contracts are also filed for the major activities together with competing quotes. I will meet Sally to return the accounts and will be able to ask any remaining questions.

Paul Austin

13/5/17