

**Minutes of Ditchingham Parish Council Meeting
Monday 13th June 2016 at 7.30pm
The Village Hall, Ditchingham**

Action
by:

Councillors present: Keith Weston - Chair, Julian Green – Vice Chair, Brendon Bernard (BB), Alan Larkin (AL), Rev. Reg Kirkpatrick (RK) Colin Mison (CM).

Clerk/RFO: Sally Chapman.

Also present:

1. To consider Apologies for Absence

Councillors Allen, Mulley and Wass – apologies accepted.

2. Declaration of Pecuniary Interests & Consider Requests for Dispensation

None

3. Allocation of Financial Reserves

(To consider reallocating the sum of £10,000.00 of the Council's General Reserves as a specific allocation towards Ring Fenced reserves for Play Area maintenance fund).

Councillor Green explained the reasoning of this allocation and the need to build up the Play Area maintenance fund to maintain and replace the £55,000 of play equipment over a 15 year period, as required. The fund would then stand at £15,142.

Proposal: To allocate £10,000 of the General Reserves to the Play Area maintenance fund.

Proposed RK, 2nd AL, unanimous.

4. BMX Track

(To consider the proposed supply and laying of crushed material for the surface of the BMX track, the removal of the existing grass and weeds and lay crushed granular material to the total area and compact all for the sum of £2,760.00 excluding VAT to be funded from the Play Area maintenance fund).

Councillors discussed and asked the Clerk to find out if the quote included a weed membrane.

Proposal: To accept the received quote of £2,760 and to spend up to an additional £1,000 on ground preparation and a membrane if required.

These costs to be charged to the Play Area maintenance fund

Proposed KW, 2nd JG, unanimous.

Clerk

The meeting closed at 8.18pm

Signed: _____ (Chair)

Date: