

To members of the Council and to invite members of the public

You are hereby summoned by the Clerk to attend the next Meeting of:

Ditchingham Parish Council

Date: Monday 16th January 2017 at 7.30pm

At: The Village Hall, Ditchingham

Members of the public are invited to address the Council between 7:30 & 7:55pm. However where there is no further business to discuss, at the discretion of the Chair, parishioner question time will be concluded and the meeting proper commenced. Members of the public are strongly encouraged to be present from the outset of business as the Chair will not re-open this session once concluded.

A few moments of silence in memory of the late Councillor Colin Mison.

PARISHIONER QUESTION TIME

*[Members of the public are invited to informally address the Council BEFORE the start of the meeting proper and may use this session as an opportunity to express their views or opinions on any matter **listed on the Agenda for the forthcoming meeting.***

*Any matter **not listed on the Agenda for the forthcoming meeting** that a member of the public wishes to discuss will be progressed to the extent time permits. Where a Council decision is required this will be considered for inclusion on the Agenda of the next meeting; or for referral to the appropriate Council sub-committee.*

External Reports

- a) County Councillor
- b) District Councillor
- c) Police

AGENDA

Items on the Agenda will be time limited and meetings should not exceed two hours.

	Lead
1. To consider Apologies for Absence	Clerk
2. Register of Members Interests/Declaration of Interests and Consider requests for Dispensation	Chair
3. To Confirm the Minutes of the meetings held on 21st November 2016 (Annex A) <i>[This item for the purpose of confirming accuracy and completeness only. The Chair will sign the minutes at the end of the meeting.]</i>	Chair
4. Matters Arising	Chair
a) Report matters arising from the minutes not on the agenda, nor included in committee reports.	
i. Contact with SNDC re Dog Fouling	
ii. Communication with Black Dog Runners	
iii. Hollow Hill Footpath - update	
b) To Do List	Clerk
Attend to a list of outstanding items that have previously been noted as requiring the Council's action.	
5. Co-option to fill Casual Vacancies <i>[To consider co-option of parishioner(s) who have offered themselves for co-option]</i>	Chair

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| 6. Finance to: | |
| a) To receive the Budget Report 2016/17 (Annex B) | |
| b) To receive the RFO's Finance Report and Approve Cheques (Annex C) | Chair |
| c) Chair to sign the Precept Form 2017/18 | |
| d) To approve New Dog Bin adjacent to No.56 Loddon Road | Chair |
| 7. Policies Reviews and Revisions | Chair |
| a) To Receive the most Recent Amendments | |
| 8. Maintenance of Village Sign – Update | Chair |
| 9. To receive a report (if required) from the Planning Committee | MA |
| a) Planning Applications/Decisions | |
| 10. To receive Internal reports (if required) from Advisory Committees and Decision Committees (as appropriate) | Chairs |
| a) Chair's Report | |
| b) Planning & Highways | |
| - Footpath and Dangerous Junction Sign quotations | |
| c) Local Development | |
| - S106 monies update | |
| d) Maintenance and Environment | |
| - Tree Warden and Tree Inspection - update | |
| - The Dip Steps and Goal Mouths | |
| e) Finance & Resources | |
| 11. Consider Issues not decided by Committees | |
| a) Chicken Roundabout Sculpture - update | Clerk |
| <i>[To discuss further the requirements and the process by which these will be progressed].</i> | |
| 12. To Notice Correspondence received | Clerk |
| <i>[The Clerk has previously distributed correspondence to Councillors as relevant by the Committee structure].</i> | |
| 13. Urgent Other Business | Chair |
| <i>[The Council may not make decisions on these items].</i> | |
| 14. To receive items for the Next Agenda | Clerk |
| 15. To confirm the Date and Time of the Next Scheduled Meetings | Chair |
| - Planning Committee – 20 th February 2017 (if required) | |
| - Full Council - Monday 20 th March 2017 | |

Annex

- A. Draft Minutes 21st November 2016
- B. Budget Report 2016/17
- C. To receive the RFO Finance Report and Approve Cheques

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 11th January 2017