

Ditchingham Parish Council

To members of the Council and to invite members of the Public

You are hereby summoned by the Clerk to attend:

**Ditchingham Parish Council Meeting
Monday 15th July 2019
at 7.30pm
Ditchingham Village Hall**

A. Parishioners' Matters of Concern

Parishioners are invited to address the Council to express their views or opinions on any matter listed on the Agenda for the forthcoming meeting.

When there is no further business to discuss at the discretion of the Chair, Parishioners' Matters of Concern will be concluded and the meeting proper commenced.

*Any matter **not listed on the Agenda for the forthcoming meeting** that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required this will be considered for inclusion on the Agenda of the next meeting; or for referral to the appropriate Council sub-committee.*

B. External Reports

AGENDA

*Items on the Agenda will be time limited and meetings should not exceed two hours.
The public are reminded they are only permitted to speak at the discretion of the Chair.*

1. To consider Apologies for Absence

Lead

2. Declaration of Interests and Consider Requests for Dispensation

Clerk

3. To Confirm the Minutes of the Meeting held on 20th May 2019

This item for the purpose of confirming accuracy and completeness only. The Chair will sign the minutes at the end of the meeting.

Chair

4. Matters Arising

From the minutes not on the agenda, nor included in committee reports.

Chair

- a) The Dip
 - Weeds
 - Gate Key
 - Goalposts

- b) To Do List

Outstanding items that have previously been noted as requiring the Council's action.

5. Co-option to fill Casual Vacancies

To consider co-option of parishioner(s) who have offered themselves for co-option.

Chair

6. Finance

- a) To receive the Finance & Budget Report and Approve Payments
- b) To Consider Insurance Renewal Invitations
- c) To Approve Bus Shelter Noticeboard using a S106 Grant

(for Community use, access by a member of the public and duplicate keys to be held by DPC).

RFO

RFO

BB

