

Ditchingham Parish Council

To members of the Council and to invite members of the public

You are hereby summoned by the Clerk to attend the next Meeting of:

**Ditchingham Parish Council
Monday 18th March 2019
at 7.30pm
Ditchingham Village Hall**

A. Parishioners' Matters of Concern

Parishioners are invited to address the Council until 7:55pm to express their views or opinions on any matter **listed on the Agenda for the forthcoming meeting**.

When there is no further business to discuss, at the discretion of the Chair, Parishioners' Matters of Concern will be concluded and the meeting proper commenced.

*Any matter **not listed on the Agenda for the forthcoming meeting** that a member of the public wishes to discuss will be progressed to the extent time permits. Where a Council decision is required this will be considered for inclusion on the Agenda of the next meeting; or for referral to the appropriate Council sub-committee.*

B. External Reports from

- i. County Councillor
- ii. District Councillor

AGENDA

Items on the Agenda will be time limited and meetings should not exceed two hours. The public are reminded they are only permitted to speak at the discretion of the Chair.

	Lead
1. To consider Apologies for Absence	Chair
2. Declaration of Interests and Consider Requests for Dispensation	Clerk
3. To Confirm the Minutes of the meetings held on 21st January 2019 & 18th February 2019 <i>This item for the purpose of confirming accuracy and completeness only. The Chair will sign the minutes at the end of the meeting.</i>	Chair
4. Matters Arising <i>From the minutes not on the agenda, nor included in committee reports.</i>	Chair
a) Loddon Road Speed Limit	
b) To Do List	Clerk
Outstanding items that have previously been noted as requiring the Council's action.	
5. Co-option to fill Casual Vacancies <i>To consider co-option of parishioner(s) who have offered themselves for co-option.</i>	Chair
6. Finance	RFO
a) To receive the RFO's Finance Report and Approve Cheques	
b) To receive the Budget Report	
c) Men's Shed Grant Review	BB
d) Internal Audit – 16 th April 2019	
7. Street Lamps Deed Resolution <i>A legal deed shall not be executed on behalf of the Council unless authorised by a resolution. Subject to standing order 23(a), any two councillors may sign, on behalf of the Council, any deed required by law and the Proper Officer shall witness their signatures.</i>	AL

Ditchingham Parish Council

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| 8. New Policy Adoption
a) Street Lamps Policy | AL |
| 9. To receive a report from the Planning & Highways Committee
Planning Applications/Decisions | AL |
| 10. To receive Internal reports from Committees (if required)
a) Chair's Report
b) Planning & Highways
i) SAM2 – update
ii) Street Lighting - update
c) Community
d) Finance & Resources | Chairs |
| 11. Consider Issues not decided by Committees
a) The Maltings Amenity Area – update
b) Chicken Roundabout Sculptures – update
c) Tree Warden – update
d) Ditchingham Litter Pick Sunday 12th May 2019 at 10.00-12 noon - update | AL
Clerk
FH
AL |
| 12. To Notice Correspondence received
a) Carers matters Newsletter | Clerk |
| 13. Urgent Other Business
<i>The Council may not make decisions on these items.</i>
a) Local Bus Services Cuts | FH |
| 14. To receive items for the Next Agenda | Chair |
| 15. To confirm the Date of the Next Meeting
• Monday 20th May 2019 at 7.30pm - AGM & APM

<i>Planning Meetings arranged as required</i> | Chair |

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 12th March 2019