

Ditchingham Parish Council

To members of the Council and to invite members of the Public

You are hereby summoned by the Clerk to attend:

**Ditchingham Parish Council Meeting
Monday 16th September 2019
at 7.30pm
Ditchingham Village Hall**

A. Parishioners' Matters of Concern

Parishioners are invited to address the Council to express their views or opinions on any matter listed on the Agenda for the forthcoming meeting.

When there is no further business to discuss at the discretion of the Chair, Parishioners' Matters of Concern will be concluded and the meeting proper commenced.

*Any matter **not listed on the Agenda for the forthcoming meeting** that a member of the public wishes to discuss will be progressed at the Chair's discretion. Where a Council decision is required this will be considered for inclusion on the Agenda of the next meeting; or for referral to the appropriate Council sub-committee.*

B. External Reports

AGENDA

*Items on the Agenda will be time limited and meetings should not exceed two hours.
The public are reminded they are only permitted to speak at the discretion of the Chair.*

1. To consider Apologies for Absence

Lead

2. Declaration of Interests and Consider Requests for Dispensation

Clerk

3. To Confirm the Minutes of the Meeting held on 15th July 2019

This item for the purpose of confirming accuracy and completeness only. The Chair will sign the minutes at the end of the meeting.

Chair

4. Matters Arising

From the minutes not on the agenda, nor included in committee reports.

a) To Do List

Outstanding items that have previously been noted as requiring the Council's action.

Chair

5. Co-option to fill Casual Vacancies

To consider co-option of parishioner/s who have offered themselves for co-option.

Chair

6. Finance

a) To receive the Finance & Budget Report and Approve Payments

b) To receive the External Auditors Report

c) To consider a Proposal for additional S106 monies for Village Hall extension

RFO

Chair

BB

Ditchingham Parish Council

- | | |
|--|--|
| 7. Policies
a) Highways Policy – Amendments | Chair |
| 8. To receive a report from the Planning & Highways Committee
Planning Applications/Decisions | Chair |
| 9. To receive Internal reports from Committees (if required)
a) Chair's Report
b) Community
c) Finance & Resources
d) Planning & Highways
SAM2
- Update on Locations
- Report Analysis | Chairs

CT/BH
BH/CL |
| 10. Consider Issues not decided by Committees
a) Chicken Roundabout Sculptures – update
b) Tree Warden – update
c) Community Bus Shelter Noticeboard - update
<i>Now in place and an agreement being drawn up with the Guardian of the noticeboard.</i>
d) Community Speed Watch
e) Councillor Training – 9 th October 2019 at 7pm | Clerk

BB

CL
Clerk |
| 11. To Notice Correspondence received
a) Emails from Parishioners general questions re Street Lamps adoption | Clerk |
| 12. Urgent Other Business
<i>The Council may not make decisions on these items.</i>
a) Workout at Work session on The Dip - Saturday 28 th September 2019 | Chair |
| 13. To receive items for the Next Agenda | Chair |
| 14. To confirm the Dates of the Next Year's Meetings <ul style="list-style-type: none">• Monday 18th November 2019 at 7.30pm• Monday 20th January 2020 at 7.30pm• Monday 16th March 2020 at 7.30pm• Monday 18th May 2020 at 7.30pm• Monday 20th July 2020 at 7.30pm <p><i>Planning Meetings arranged as required</i></p> | Chair |

S. Chapman

Sally Chapman
Clerk to Ditchingham Parish Council

Date: 10th September 2019