

To members of the Council and to invite members of the public

You are hereby summoned by the Clerk to attend the next Meeting of:

Ditchingham Parish Council

Date: Monday 18th September 2017 at 7.30pm

At: The Village Hall, Ditchingham

Parishioner Question Time

Members of the public are invited to address the Council between 7:30 & 7:55pm offering an opportunity to express their views or opinions on any matter **listed on the Agenda for the forthcoming meeting**.

However, where there is no further business to discuss, at the discretion of the Chair, parishioner question time will be concluded and the meeting proper commenced.

*Any matter **not listed on the Agenda for the forthcoming meeting** that a member of the public wishes to discuss will be progressed to the extent time permits. Where a Council decision is required this will be considered for inclusion on the Agenda of the next meeting; or for referral to the appropriate Council sub-committee.*

A. Hastoe Housing – Proposed new affordable housing for local people Ditchingham

B. External Reports

- i. County Councillor
- ii. District Councillor

AGENDA

Items on the Agenda will be time limited and meetings should not exceed two hours.

Lead

1. To consider Apologies for Absence

Chair

2. Declaration of Interests and Consider Requests for Dispensation

Clerk

3. To Confirm the Minutes of the meetings held on 17th July 2017

This item for the purpose of confirming accuracy and completeness only. The Chair will sign the minutes at the end of the meeting.

Chair

4. Matters Arising

a) Report matters arising from the minutes not on the agenda, nor included in committee reports.

- BT Phone Box update

b) To Do List

Attend to a list of outstanding items that have previously been noted as requiring the Council's action.

Chair

BB

Clerk

5. Co-option to fill Casual Vacancies

To consider co-option of parishioner(s) who have offered themselves for co-option.

None currently

Chair

6. Special Motion Village Hall Committee

To elect Cllr Bernard as the Village Hall Committee Representative.

Chair

7. Finance to:

a) To receive the Budget Report 2017/18

b) To receive the RFO's Finance Report and Approve Cheques

Clerk

<ul style="list-style-type: none"> c) Annual Return 2016/17 To note the External Auditors Report d) Insurance Premium Update e) To consider the provision for two New Benches 	<p>Chair</p> <p>RFOK</p>
<p>8. Policies Revisions and Adoption</p> <ul style="list-style-type: none"> a) Allotment Policy/Agreement 	<p>RK</p>
<p>9. To receive a report from the Planning & Highways Committee</p> <ul style="list-style-type: none"> a) Planning Applications/Decisions 	<p>AL</p>
<p>10. To receive Internal reports (if required) from Committees</p> <ul style="list-style-type: none"> a) Chair's Report b) Planning & Highways c) Community <ul style="list-style-type: none"> - S106 monies update - Men's Shed update d) Finance & Resources 	<p>Chairs</p>
<p>11. Consider Issues not decided by Committees</p> <ul style="list-style-type: none"> a) Chicken Roundabout Sculpture - update b) Litter Pick Saturday 13th May 2017 – prize money expenditure c) Litter Bin Falcon Meadow - update d) Future Yard Sale – decide charity e) Public Space Protection Order (PSPO) <i>To agree an expression of interest re PSPOs for Ditchingham's open spaces.</i> f) Tree Warden update g) The Maltings Amenity Area update 	<p>Clerk</p> <p>Chair</p>
<p>12. To Notice Correspondence received <i>The Clerk has previously distributed correspondence to Councillors.</i></p> <ul style="list-style-type: none"> a) All Hallow Community Letter b) CPRE Norfolk 'Vision for Norfolk' – new contact from SNC 	<p>Chair</p>
<p>13. Urgent Other Business <i>The Council may not make decisions on these items.</i></p>	
<p>14. To receive items for the Next Agenda</p>	
<p>15. To confirm the Date and Time of the Next Meeting - Monday 20th November 2017 at 7.30pm</p> <p>Planning Meetings arranged as required.</p>	

S. Chapman

Sally Chapman

Clerk to Ditchingham Parish Council

Date: 12th September 2017