

**Draft Minutes of Ditchingham Parish Council's Meeting  
Monday 19<sup>th</sup> March 2018 at 7.30pm  
The Village Hall, Ditchingham**

**Action  
by:**

**Councillors present:** Keith Weston (Chair), Alan Larkin (Vice Chair, AL), Brendon Bernard (District Councillor, BB, from 8pm), Richard Mulley (RM) and Charlie Taylor (CT)

**Clerk/RFO:** Sally Chapman

**Also Present:** 3 members of the public.

**A. Parishioner Question Time**

No questions

**B. External Reports**

**County Councillor Stone**

CC Stone, not present, full report:

<http://ditchinghampc.norfolkparishes.gov.uk/category/meetings/minutes>

**District Councillor**

No report

**COUNCIL MEETING**

**1. To consider Apologies for Absence**

Cllr Kirkpatrick – apologies accepted.

**2. Declaration of Interests & Consider requests for Dispensation**

None – with salaries predetermined at the November 2017 meeting, Council decided there was no need for declaration of interest over the cheques list.

**3. To Confirm the Minutes of the meeting held on 15<sup>th</sup> January and 5<sup>th</sup> February 2018**

**Councillors resolved: The Minutes to be 'taken as read and agreed as correct' – unanimous.**

The Minutes were signed by the Chair upon completion of the meeting.

**4. Matters Arising**

**a) To report matters arising from the minutes, not on the agenda nor included in committee reports**

**i) SAM2**

The Chair was pleased to announce the SAM2 machine will be funded 50/50 by the NCC Parish Partnership scheme, a grant of £1775.00.

**i) The Dip**

Handrails joints have now been fitted and a top coat on the path to be completed this week.

**b) To Do List**

Signed: \_\_\_\_\_ (Chair)

Date:

The Clerk and Cllr Mulley are working through the list of outstanding items requiring attention and reporting.

## 5. Co-option to fill Casual Vacancies

**Councillors resolved: To co-opt Mr Fred Hartnell and Mr Alf Skippen – unanimous.** Chair welcomed them to the Council.

## 6. Finance to:

**a) To receive the RFO's Finance Report & Approve Cheques** (Annex A)  
The RFO gave an up-to-date report on the Council's finances since the last meeting.

**b) To receive the Budget Report 2017/18** (Annex B)

The RFO summarised the budget report - no questions.

**Councillors resolved: To approve the Reports and Payments - unanimous.**

## c) Internal Audit

Cllrs noted the internal audit will take place on the 17<sup>th</sup> April 2018.

## 7. To Approve the Amended Terms of Reference Policy

**Councillors resolved: To approve the Amended Terms of Reference Policy - unanimous.**

The Chair thanked AL for his work on this issue.

*Cllr Bernard joined the meeting.*

## 8. To receive a report from the Planning and Highways Committee Planning Applications/Decisions *(see report attached)*

Cllr Larkin reported the applications and decisions since the last meeting.

## 9. To receive Internal Reports from Advisory Committees & Decision Committees

**a) Chair's Report *(see report attached)***

Main points:

- Chair, Vice Chair & Clerk Meetings
- Emmaus Norfolk and Waveney
- Thwaite Road Play Area Repairs
- March Parishioner articles
- Land north of Rider Haggard Way
- Green Lane road surface
- New information signs for both play areas

i) The consultation on the Greater Norwich Local Plan *(see information attached)*

Cllrs discussed the Greater Norwich Local Plan and placement of the additional 7,200 homes.

**Councillors resolved: To recommend Dispersal Option for the 7,200 additional new homes – unanimous.** Clerk to respond by 22/03/2018

ii) Lychgate Survey and Repairs The Chair confirmed these would be completed in the near future.

## b) Planning and Highways Report

Clerk

Signed: \_\_\_\_\_ (Chair)

Date:

<p>j) i) The review of Street Lighting (<i>see information attached</i>)  Cllrs discussed the various options of the street lights and the various options.  <b>Councillors resolved: Subject to SNC confirming the capital sum DPC would receive (approximately £800 decommissioning cost per lamp) Ditchingham Parish Council will take over the maintenance of all the street lamps, presently maintained by SNC – unanimous.</b></p> <p>ii) Hastoe Housing Affordable Homes – update  The Chair informed he had reiterated to Hastoe Housing DPC did not agree to the site being offered on the open market; only a rural acceptance site proposal would be supported by the Council. A survey of housing needs to be completed and neighbouring villages to be included.  <b>Councillors resolved: To include Broome, Thwaite and Hedenham Villages in the needs survey – unanimous.</b>  Draft questionnaire delegated to Cllrs Weston, Larkin and Bernard.</p> <p><b>c) Community Report</b> (<i>see report attached</i>)  The Chair read Cllr Kirkpatrick’s (<i>not present</i>) report - Main points:</p> <ul style="list-style-type: none"> <li>- Allotments</li> <li>- Cemetery</li> <li>- The Dip/Skate Park</li> <li>- Thwaite Road Play Area</li> <li>- Hollow Hill Footpath</li> <li>- Thanks to Mr &amp; Mrs R. Mulley and Mr Paul Austin</li> </ul> <p><b>d) Finance &amp; Resources Report</b>  No further report</p> <p><b>10. General Data Protection Regulations (GDPR)</b>  Cllrs noted the new rules being implemented from 25 May 2018. National ALC have commissioned a 63 page toolkit and looking at a provision of a national Data Protection Officer (Clerk or Councillor cannot be the DPO). Clerk attending GDPR Awareness training 16th April 2018. NFA at this stage.</p> <p><b>11. Issues not decided by Committees:</b></p> <p>a) Litterpick – Saturday 19<sup>th</sup> May 2018 at 10.00am  Everything organised so far.</p> <p>b) Ditchingham Yard Sale - Sunday 3<sup>rd</sup> June 2018  A small number of expressions of interest so far.  Chair to email all participants of the last Yard Sale.</p> <p>c) The Maltings Amenity Area update  C/F</p> <p>d) Councillor Training  C/F – to be organised and other local parishes invited to attend and share costs.</p> <p><b>12. Correspondence</b></p> <p>a) Norwich Western Link  To provide a circular route around Norwich giving residents and businesses a number of important benefits. Cllrs requested to be kept informed</p> <p>b) Campaign to Protect Rural England (CPRE)  As previously advised, no involvement.</p> <p>c) Clerks and Council Direct Magazine</p>	<p>KW/AL/BB</p> <p>Clerk</p> <p>Chair</p> <p>Clerk</p>
--	--

Signed: \_\_\_\_\_ (Chair)

Date:

- d) Black Dog Running Club Marathon – 8<sup>th</sup> April 2018  
Information regarding the forthcoming marathon. Clerk to email to Cllrs.
- e) Parishioner Letter re Maltings Speeding  
A parishioner requested traffic calming measures near the Maltings. DPC was advised by NCC this would not be considered as no accidents had occurred in this area.

Clerk

### 13. Urgent Other Business

- Wren has requested confirmation from DPC of the £60,000 S106 monies for the village hall extension. The Clerk was asked to write to WREN confirming the figure.
- Cllr Hartnell informed that the planning permission for Men's Shed at Broome Village Hall has still to be approved and advised Men's Shed still may need the earmarked £5,000 S106 money for a Ditchingham premise.

Clerk

Clerk

### 14. Items for Next Agenda

- Councillor Training
- Electric Car Charging point at the Village Hall. Clerk to advise if this could be funded.
- Committee Review
- The Dip Goal Posts

### 15. Date and Time of the Next Meeting

- Monday 21<sup>st</sup> May 2018 at 7.30pm – Annual Parish Meeting & AGM  
*Planning Meetings arranged as required.*

**The meeting closed at 10.00pm**

*The following attached reports and papers should be regarded as part of the minutes*

Signed: \_\_\_\_\_ (Chair)

Date:

## Annex A

Ditchingham Parish Council - March 2018				Annex A
<b>Finance Report: Payments &amp; Receipts, &amp; Balances at bank</b>				
				£
<b>Current account cashbook b/f (as reported last meeting)</b>				32,843.97
<b>Payments since last report</b>				
Date	Cheque No.	Payee	Amount	
04/01/2018	101540	Mrs J Wingfield - Allotment refund (Void)	-15.00	
24/01/2018	101545	SNDC Dog Bins 2017/18	780.00	
29/01/2018	S/O	Mr P Austin - January Salary	165.75	
29/01/2018	S/O	Mrs Mulley - January Salary	69.33	
29/01/2018	S/O	Clerk - January Salary	537.48	
05/02/2018	101546	SNDC Dog Bins 2016/17 (increased charge)	234.14	
05/02/2018	101547	Black Dog Signs - Play Areas	162.00	
22/02/2018	101548	APL - Play Area Repairs	2,874.00	
22/02/2018	101549	Cawthorne Electrical - Phone Box Light	49.00	
22/02/2018	101550	Robert Utting - Village Maintenance	943.95	
28/02/2018	S/O	Mr P Austin - February Salary	170.73	
28/02/2018	S/O	Mrs Mulley - February Salary	71.42	
28/02/2018	S/O	Clerk - February Salary	537.48	
19/03/2018	101551	The Parishioner Magazine/Website	750.00	
19/03/2018	101552	The Smithy - noticeboard sheet	30.00	
19/03/2018	101553	Clerk's Backpay 2017/18	60.32	
19/03/2018	101554	Ladywell Accountancy Service	115.00	
19/03/2018	101555	Clerk's Expenses Feb-March	183.65	
19/03/2018	101556	Mrs O Mulley - Overtime	8.24	
			<b>Total</b>	<b>7,727.49</b>
<b>Receipts since last report</b>				
20/01/2018	Credit	Mr & Mrs Coe - Cemetery Plot	400.00	
01/02/2018	Credit	VAT Reclaim 01-01-2017-31-01-2018	1,077.93	
22/02/2018	Credit	Mr & Mrs R Hinton - Memorial	110.00	
			<b>Total</b>	<b>1,587.93</b>
<b>Cashbook balance (as above)</b>				<b>26,704.41</b>
<b>Community Account Statement Balance 28/02/2018</b>				<b>30,826.62</b>
Unpresented cheques				4,232.21
Uncleared receipts				(110.00)
				<b>26,704.41</b>
<b>Business Saver Statement Balance 31/12/2017</b>				<b>47,822.11</b>
<b>Total balance in both accounts</b>				<b>74,526.52</b>

Signed: \_\_\_\_\_ (Chair)

Date:

## Annex B

Ditchingham Parish Council Budget Report 2017/18						March 2018 - Annex B
Year End 2016/17		Budget 2017/18	Actual Year to Date 2017/18	Forecast 2017/18	% of Original Budget	Notes 2017/18
	<b>Income</b>					
39,000	Precept	30,000	30,000	30,000	100%	Received April & September
2,911	SN Transition monies	1,691	1,691	1,691	0%	Not guaranteed
245	Allotments Rents	245	245	245	100%	
2,295	Burial Grounds	3,000	5,129	5,129	171%	Variable
2,000	Play Areas	2,000	500	500	25%	Ditchingham United Charities - Not guaranteed
3,229	VAT to Reclaim	1,500	3,885	4,454	259%	HH Footpath increased VAT reclaim
<b>46,769</b>	<b>Total Budgeted Income</b>	<b>38,436</b>	<b>41,450</b>	<b>42,018</b>	<b>108%</b>	
7	Business Account Interest	0	0	0	0%	
982	CIL Infrastructure Levy (SNDC)	0	0	0	0%	
1,565	Defibrillator	0	0	0	0%	
220	Miscellaneous	0	220	220	0%	£220 Litterpick prize
701	Proceeds Yard Sale	0	0	0	0%	
0	Hollow Hill Footpath Parish Partnership Grant	0	4,030	4,030	0%	Received
300	SNDC Grant	0	100	100	0%	Telephone Box
0	S106 Grant - Men's Shed	0	5,000	5,000	0%	Held in reserves
<b>53,448</b>	<b>Total Income</b>	<b>40,127</b>	<b>50,808</b>	<b>51,377</b>	<b>108%</b>	
			inc. £8 interest			
	<b>Expenditure</b>					
6,075	Clerk's Employment Costs	6,500	6,217	6,656	96%	inc annual move to SP32 + 24hrs overtime (3% inflat)
380	Clerk's Office Costs (elec, b.band, comp.equip).	380	380	380	100%	
1,308	General Admin	1,200	1,197	1,208	95%	
100	Allotments rent to land owner	100	100	100	100%	
3,840	Burial Grounds Costs	5,000	3,945	5,000	79%	
189	Dog waste bin servicing	400	845	845	211%	4th bin + new charge/taken from general reserves
1,134	Insurance	1,150	876	876	76%	
0	Miscellaneous	1,000	107	1,000	11%	Village Hall, Phonebox, HH Opening Refreshments
1,248	Parishioner Magazine/Website	750	750	750	100%	
2,897	Play Areas grass cut/litter picker	3,300	3,156	3,300	96%	
2,506	Play Area maintenance general	6,000	4,505	6,000	75%	
3,384	Village Maintenance	4,000	5,051	5,051	126%	Inc. village sign, bus shelter & signpost repairs
3,149	VAT	1,500	4,454	4,454	297%	
0	Tree Survey/Maintenance	2,000	1,344	1,344	0%	Inspection & Maintenance
2,000	New strategies Reserve	0	0	0	0%	
2,000	Lychgate Reserve	0	0	0	0%	
7,500	Hollow Hill Footpath Reserve	2,000	8,060	8,060	0%	Used 2016/17 and 2017/18 reserve
3,356	Play Area Reserve	0	0	0	0%	
<b>34,611</b>	<b>Total Expenditure</b>	<b>35,280</b>	<b>40,926</b>	<b>45,016</b>	<b>116%</b>	Will be adjustments at end of month/year end
295	Refund to DUC	0	0	0	-	
1,565	Defibrillator & fitting	0	0	0	-	
700	Proceeds Yard Sale	0	0	0	-	
428	CIL Infrastructure Levy (SN)	0	0	0	-	
160	Wildflowers for Roundabout	0	0	0	-	
<b>37,759</b>	<b>Total Expenditure</b>	<b>35,280</b>	<b>40,926</b>	<b>37,980</b>	<b>116%</b>	
		4,847	9,882	13,397		
39,096	Balance per Community Acc B/F 2016/17		16,831			
53,448	Total Receipts per cash book		50,800			Yellow and green boxes to match
32,713	Total Payments per cash book		40,926			
43,000	Transferred to Saver Account		0			
16,831	Community Account Balance		26,704			
47,814	Business Saver Account		47,822			
<b>64,645</b>	<b>Total in Both Accounts</b>		<b>74,527</b>			Blue box should match the RFO Finance report
	<b>Restricted Reserves B/F from 2016/17 (as below)</b>		<b>50,054</b>			
	General Reserves		24,473	Year to date		
			<b>74,527</b>			
			<b>Added/Spent 2017/18</b>	<b>Current Balance</b>		
10,000	Lychgate		0	10,000		
7,500	Hollow Hill Footpath		-4,030	3,470		Invoice £8060 and 50% grant received
30,000	Play Area Reserves		0	30,000		
554	CIL Infrastructure Levy (SN)		0	554		
2,000	New strategies Reserve		0	2,000		
0	Men's Shed (S106)		5,000	5,000		
<b>50,054</b>			<b>51,024</b>	<b>51,024</b>		
14,591	General Reserves		23,503	23,503		
<b>64,645</b>			<b>74,527</b>	<b>74,527</b>		

Signed: \_\_\_\_\_ (Chair)

Date:

## Point 8 - Planning & Highways Report

### Applications

- **2018/0405**

Applicant: Mr Steve Way

Location: Olivers Green Pound Lane Ditchingham NR35 2DN

Proposal: Replacement of existing thatched roof with clay pan-tiles

- **2018/0121**

Applicant: Andrew Shirley

Location: Land Off Hamilton Way Ditchingham Norfolk

Proposal: Outline planning application for residential development of up to 24 dwellings and access.

### Planning Decisions

- **2017/2519**

App Type: Householder

Parish: Ditchingham

Applicant: Ditchingham Farms

Location: The Old Granary Hall Farm Belsey Bridge Road Ditchingham Norfolk

Proposal: Demolition and part demolition of outbuildings, conversion of existing barn to garage and fitness room, new attached garage building, extension to dwelling, internal and external alterations and new rooms in attic, conversion of office to study.

Decision: Approval with Conditions.

Delegated Date of decision: 17 January 2018

- **2017/2520**

App Type: Listed Building

Parish: Ditchingham

Applicant: Ditchingham Farms

Location: The Old Granary Hall Farm Belsey Bridge Road Ditchingham Norfolk

Proposal: Demolition and part demolition of outbuildings, conversion of existing barn to garage and fitness room, new attached garage building, extension to dwelling, internal and external alterations and new rooms in attic, conversion of office to study.

Decision: Approval with Conditions.

Delegated Date of decision: 17 January 2018

---

## Point 9 a) Chair's Report March 2018

These reports enable me to update the Council on any relevant activity by the Chair between meetings.

In this period, we combined the meeting of the Chair, Vice Chair and Clerk with the agenda setting meeting.

I recently provided a reference for Emmaus Norfolk and Waveney. They are applying for a grant to deliver some mental health workshops there. They will also offer a Walk Ourselves Well (WOW), 12 week walking and healthy lifestyle programme to the wider community of Ditchingham and beyond.

With Action Play and Leisure not carrying out the replacement of the decking on the mound at the Thwaite Road Play Area I have asked Robert Utting to give us a price for labour only. He has made a really good job of refurbishing the iron signpost at the crossroads and of repainting the bus shelter. He refurbished the millennium cross FOC.

Signed: \_\_\_\_\_ (Chair)

Date:

If you have seen your March "Parishioner" you will have seen that I submitted a DPC article dealing with:

- The review of street lighting
- The consultation on the Greater Norwich local plan
- The forthcoming Yard Sale
- Village maintenance

With Cllrs. BB and AL, I visited SNC to get advice from Bob Wade re street lighting. Then with these Cllrs. and Cllr RM we walked the village after dark to assess lighting. Alan and I then drafted the paper for this meeting.

While we were at SNC we also talked with the Planning Department and were alerted to the consultation over the GNLP. With AL's support I wrote the discussion paper being tabled at this meeting.

The Vice Chair and I also collaborated over the PC's formal response to the planning application relating to the land north of Rider Haggard Way.

I have written to John Lefever of Hastoe to reiterate the Council's view that it would only support a rural exception proposal for the site behind the Anglia Triumph business; the correspondence will arise in the meeting.

I have engaged in Email exchanges, and conversations, with residents of Green Lane about the state of the road surface. NCC has been involved and will be carrying out an inspection soon before deciding what to do.

We had new information signs made for both play areas. All the necessary information, for each location has been printed on one sign replacing multiple scrappy signs. I have affixed one to each gate. (There is a duplicate for The Dip which is not yet I place.)

I have asked our Clerk to contact BT Openreach about the hole in the verge in the Loddon Road which has been there for months, seemingly forgotten.

---

9a.

**Discussion Paper, by Cllrs KW and AL, on the GREATER NORWICH LOCAL PLAN.**  
**For the Ditchingham Parish Council Meeting 19<sup>th</sup> March 2018**

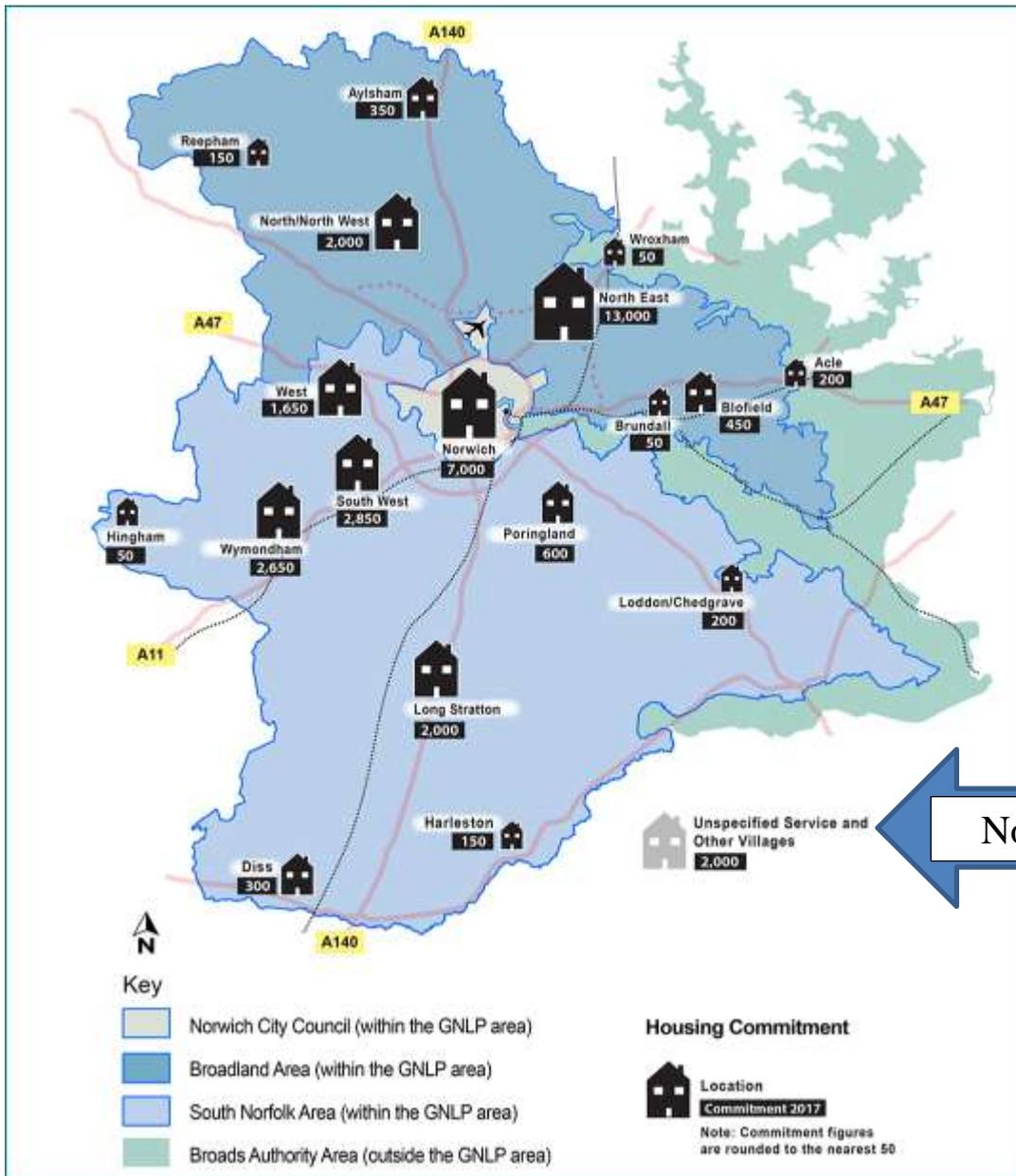
Extracts from GNLP website

**The Greater Norwich Local Plan (GNLP) is being produced by Broadland District Council, Norwich City Council and South Norfolk Council working together with Norfolk County Council through the Greater Norwich Development Partnership (GNDP).**

Sites for over 80% of the homes needed to 2036 have already been identified through our current plans. The map below shows their broad locations.

Signed: \_\_\_\_\_ (Chair)

Date:



## Where should 7,200 additional new homes go?

We need to identify sites for an additional 7,200 homes through this plan. To do this, the consultation proposes a "baseline" for 3,900 homes that:

- maximises housing delivery on previously developed land within Norwich and the built-up areas of the fringe parishes (1,700 homes);
- maintains and enhances the vitality of other settlements by ensuring a minimum level of growth (1,000 homes) in main towns and larger villages, 1,000 homes in medium scale villages and 200 homes in other villages.

---

### AL & KW

Six options for development have been developed and **DPC should consider responding** with its view on these.

Signed: \_\_\_\_\_ (Chair)

Date:

1. Urban concentration (Close to Norwich)
2. Transport Corridors along 6 major roads (NB. A146 included; not B1332)
3. Supporting the Cambridge to Norwich Technical Corridor (along A11)
4. Dispersal
5. Dispersal plus a new settlement
6. Dispersal plus urban growth (the so-called hybrid solution)

**From the website:** "There are pros and cons to each option. Two of the growth options include the potential for a 'new settlement'. New settlements built on "Garden City" principles can create attractive new communities but take a long time to develop. **We need [your views](#) on the best strategy for our area."**

## AL & KW

Ditchingham is designated as a Service Village. Dispersal options would probably mean some growth over the years. Cllrs should bear in mind that these are proposals for new homes up to 2036. It can be argued that with the current housing "crisis" all communities should accept building. New homes can contribute to the sustainability of shops, pre-school provision, schools, churches and other services.

Some parcels of land have been "brought forward" by land owners. No decisions have yet been made in respect of their inclusion in the plan.

The sites are: -

0345 Tunneys Lane 1.6HA - 50 dwellings

0373 Thwaite Road (North of present DIT1) 5.5HA - no of dwellings unspecified

0343 North of Poppy Close and Wildflower Way 0.7HA 15 dwellings

0078 Loddon Road (present proposed Hastoe site) 0.7 HA 8-16 dwellings

0205 Hollow Hill Road (off Lower Wells Close) and Thwaite Road North (opposite The Loke) 0.4HA 14 dwellings

Following the discussion at the meeting we are proposing to collect Cllrs views in this manner:

Each Cllr gives a score of 3 (first preference), 2 and 1. Clerk will respond with composite score.

Urban concentration (Close to Norwich)	
Transport Corridors along 6 major roads	
Supporting the Cambridge to Norwich Technical Corridor	
Dispersal	
Dispersal plus a new settlement	
Dispersal plus urban growth	
No preference	

## **9a. Pavement Street Lamps**

### **Report to Parish Council 19th March 2018**

Cllrs will have received a report from SNDC advising of their intention to hand over responsibility for street lighting (those lamps presently under their control) to the Parish Council. A brief article has also been placed in the March "Parishioner" magazine.

### **Summary**

SNDC currently maintains 88 street lamps in Ditchingham. Only 10 have been identified as "needed" either due to recent Police activity or areas considered as "vulnerable". Their intention would be to decommission the remaining 78 lamps and hand over maintenance of these 10 to DPC.

Signed: \_\_\_\_\_ (Chair)

Date:

On the 31st January Cllr Bernard (our District Cllr) Cllrs Weston and Larkin (Chair and Vice-Chair) and Cllr Mulley undertook an evening walk around the streets affected. On the assumption that maintaining all the lamps would be extremely expensive, we were reasonably happy to lose the majority. However, we did identify a further 10 lamps which we would prefer to keep. With this in mind Cllrs Bernard, Weston and Larkin visited SNDC on the 6th February to persuade them to allow us some leeway in keeping the further 10 lamps

We were advised of the following financial issues:

The annual cost of maintaining 1 lamp is £120. This includes Electricity, Maintenance, Inspection, and Management. Nearly 1/2 the cost is a reserve to cover future replacement. The cost to replace 1 lamp is £1,700 and to decommission £800 We could take on 10 lamps at £1,200 pa or 20 lamps at 2,400 pa, but in both cases, we would have no reserve to undertake immediate inspections or near future replacement, should this be necessary.

At our meeting SNDC advised that if we were to take on all the lamps they would give us the total decommissioning costs of the "unneeded" 78 lamps, a sum of £62,400. This incentive was mentioned in their report but a figure was not indicated. This is still subject to agreement by their Finance Department. We await a response.

If we received this we would have an instant reserve. In theory we would still need to budget annually in the sum of £10,560. However, with a reserve already held to cover inspections and potential replacements, it is felt that this could be considerably reduced. We can also take into account the fact that the SNC report shows most of our lamps to be in "amber" condition which means we are unlikely to have to replace a large number of lamps soon.

SNDC will continue to maintain all the lamps during the current Financial Year, with us taking over from 2019/2020. We would then be able to agree a suitable additional precept in November. We would propose that we have all the lamps inspected as soon as possible to bring them all "in step." This would make cyclical maintenance easier. There is a local company, currently used by SNC, which can provide this service. Lamps only need inspecting every six years when they pass an inspection. Over time lamps which become unserviceable can be dealt with on a case by case basis – they can either be replaced or decommissioned from reserves

## Options

1. To keep only the 10 lamps, Identified by SNDC as "needed" at a nominal cost but with no reserve
2. To keep the "needed" lamps plus a further 10 lamps as identified by DPC at double the cost but with no reserve
3. To maintain all 88 lamps, acknowledging an initial higher precept budget figure, but with a considerable reserve for the future

## Proposal

Subject to SNC confirming the capital sum we would receive, approximately £800 decommissioning cost per lamp, it is proposed that Ditchingham Parish Council take over the maintenance of all the street lamps, presently maintained by SNC.

---

## 9.c. Ditchingham Parish Council Community Committee Report: 19<sup>th</sup> March 2018

### Allotments:

Signed: \_\_\_\_\_ (Chair)

Date:

The allotments continue to be well used and we are grateful to councillor Larkin who continues to report on any issues that need addressing. There are two vacancies at the moment, but we will continue to monitor use. One holder was concerned his poly-tunnel had been stolen, but as suspected it was found in the adjoining field.

## **Cemetery:**

This continues to be well maintained. The moles have returned with a vengeance so will have to be dealt with again.

The monies we have set aside will now be used to refurbish the timbers and paint work on the lych-gate.

## **The Dip:**

This area continues to be well used even in the cold weather and was very well used in the recent snow.

The goal areas which councillor Mulley reseeded have taken. In the warmer weather the goal posts will be moved.

The remedial work has been carried out on the skate park.

The surface of the new path will be covered in the material used on the BMX track which will make it more user friendly. And the new bench will be placed at the top of the slope. In the first cut by Clinks Farm the overgrown bank will be cut back. This will be a once a year cut.

## **Thwaite Road Play Area:**

This area is well used and much appreciated by many families.

Action Play & Leisure carried out repair work in relation to our inspection. They also informed me that the zip-wire was dangerous so I instructed them to remove the seat so it couldn't be used. We are still waiting its return.

The work that needs to be carried out on the platform on the mound will be carried out by a different contractor.

The play equipment is inspected regularly and our thanks to Mr Paul Austin who carries out through inspections on both play areas.

## **Hollow Hill Footpath:**

There have been a number of positive comments about the footpath, which gives a very good panoramic view of the village. The footpath on the road is virtually impassable with the soil brought down with the snow.

We will continue to look at ways to improve the facilities for the parishioners and consider any suggestion that come forward.

Our thanks continue to go to councillor Mulley for the odd jobs carried out on behalf of the council and Paul Austin keeping our village so tidy.

**R.A.Kirkpatrick**

**Community Committee Chair:**

Signed: \_\_\_\_\_ (Chair)

Date: